

05 November 2021

Dear Sir/Madam

REQUEST FOR FURTHER INFORMATION - VETTING

REFERENCE: CA211351

LOCATION: 113 King Edward Street, Motueka

PROJECT: Two new sanitary fixtures installed for a shower and a basin

We have received and vetted your application and require the following information in order to commence processing.

Deposit / Fee

Please arrange payment of the deposit fee to complete the lodgement process. The deposit for the application is \$1,000. Bank Details and payment reference number are shown at the bottom of the email.

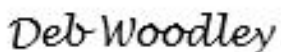
Application Form

The owner section of the application form must match the record of title therefore we cannot list Matt Galvin as an owner. However if the owner/s wish for Matt to act on their behalf, we can list him as a primary contact. We can also list Matt to pay the associated fee's. Please confirm the above and also confirm the owner names to be listed on this application form (if not all)

Please respond to this request within 10 working days. We cannot formally accept your application for processing until all required information is received and your application may be refused.

If we have overlooked any of the information, please advise its location so that it can be re-checked. Should you have any queries, please contact us.

Yours sincerely



Debbie Woodley

Building Support Officer

On behalf of Tasman District Council